



Umbra: Shadow Dance Technical Rider

2020

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Overview

This technical rider lists all the requirements necessary for Umbra: Shadow Dance performance. Should any concerns or queries regarding the requirements listed in this document arise, please contact the Wildfire Account Manager to discuss alternative solutions.

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1. General Information

1.1. General Information

Umbra: Shadow Dance is a shadow performance that merges dance with theatre. Moving stories are created and told by professional performers who create shadows in various shapes with their bodies individually and as an ensemble behind a screen. The performance is conducted on stage as a feature performance and requires the venue to be in full blackout mode during the show.

Videos of *Umbra: Shadow Dance* routines can be viewed at:
<https://www.wildfire.sg/shadow-dance>

1.2. Booking Process

Step A: Enquiry Process

In order to confirm a *Umbra: Shadow Dance* performance, an enquiry email shall be sent to email@wildfire.sg with the following details:

- Event Date
- Performance Timing
- Event Venue
- Choice of Routine
- Customisation Requests (if any)

Step B: Quotation Sign-Off

Wildfire Holdings Pte Ltd will send an official quotation for the performance to the client requiring official sign-off.

Step C: 50% Deposit Payment

Together with Step A, a 50% deposit payment shall be paid in order to secure the performance via:

- Cash or;
- Cheque addressed to "Wildfire Holdings Pte Ltd" or;
- Bank transfer to "Wildfire Holdings Pte Ltd"

Bank Name: DBS BANK
 Account number: 025- 902769-2
 Account type: DBS Current
 Swift Code: DBSSSGSG
 Branch Address: 12 Marina Boulevard, DBS Asia Central, Marina Bay Financial Centre, Tower 3, Singapore 018982

Step D: 50% Balance Payment

3 days prior to the event date, the final 50% payment shall be paid via the aforementioned methods.

2. Duration of Performance

2.1. Standard Routine Durations

The duration of standard *Umbrā: Shadow Dance* performances ranges from 3 minutes to 4 minutes, however, alternative performance durations can be arranged upon request. For stage performances that serve as a feature in the event program, the recommended duration of performances is 3-5 minutes in length. This ensures the maximum amount of lasting impact on audiences.

With regards to *Umbrā: Shadow Dance*, the durations of standard routines currently available are listed below:

Routine Name	Duration
Around the World	4 minutes 03 seconds
Journey to the Top	3 minutes 36 seconds
Chinese New Year in Singapore	4 minutes 29 seconds

3. Hospitality

3.1. Dressing Room Requirements

3.1.1. Air Conditioning

All dressing rooms shall be equipped with air-conditioning or electric fan systems to ensure proper ventilation and circulation of fresh cool air.

3.1.2. Tables and Chairs

All dressing rooms shall be equipped with two tables and enough chairs to seat all performers and technicians.

3.1.3. Security

A Stage Manager from Wildfire Entertainment shall have the ability to lock or ensure security of all dressing rooms within which *Umbra: Shadow Dance* costumes, technical equipment and cast personal belongings are stored.

3.2. Drinking Water

Ample supply of pure drinking water and cups shall be provided for the performers and technicians from the pre-event rehearsal stage until the allotted performance time.

3.3. Meals

A light meal shall be provided for the performers, technicians and coordinators. All food provided requires a "Halal" certification.

3.4. Restrooms

Restroom facilities shall be within close proximity to the dressing room. Restrooms shall be clean, sanitary and separate from restrooms for audience members if possible.

3.5. Overseas Performances

Should the performance be held outside of Singapore, all travel, accommodation and other related costs for *Umbra: Shadow Dance* performers and technicians shall be borne by the client. If preferred, Wildfire Holdings Pte Ltd can provide arrangements for travel and

accommodation and will endeavour to do so with cost-effectiveness and convenience in mind.

4. Stage Requirements

4.1. Stage Set-Up

The stage set-up for *Shadow Dance* consists of;

- a) Rear projection screen
- b) Masking on either side of the rear projection screen in the form of black drapes or plywood panels
- c) Projector (brightness to be determined by AV provider for the event)
- d) Stage surface (to be marked with tape by performers)

Further information on the aforementioned stage requirements are detailed in the following sections.

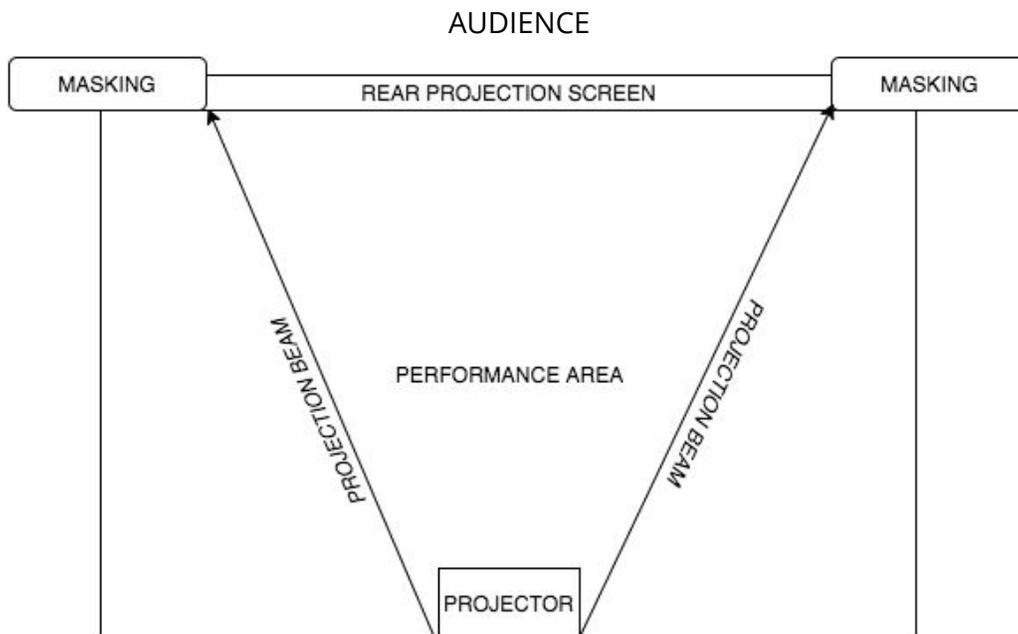


Figure 1: Diagram depicting ideal stage set-up for Shadow Dance Performance

The layout depicted in Figure 1 above can be included in an event set-up in various ways:

Firstly, *Umbra: Shadow Dance* stage can be constructed as an add-on to an existing main stage used for the rest of the event's proceedings. A diagram of this **Dual-Stage Layout** can be found below:

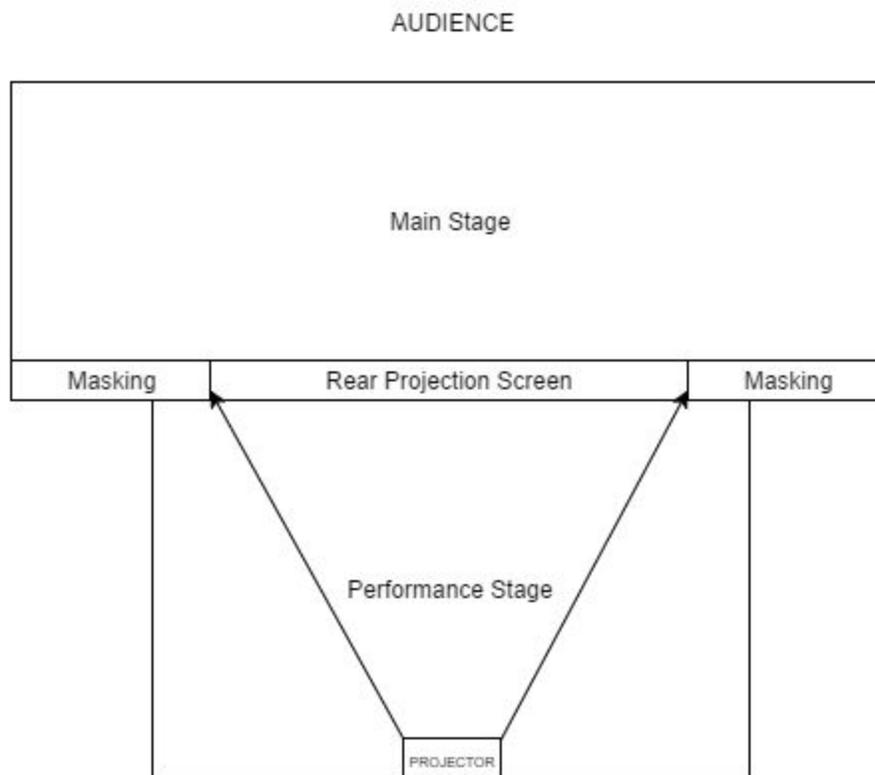


Figure 2: Diagram depicting dual-stage set-up for Shadow Dance Performance

The second option for an event set-up is for stage crew to move the rear projection screen, side-screen masking and projector on and off the main stage manually. This **Main Stage Conversion** option is a scene change that can be performed quickly and discreetly with sufficient manpower and practice time handling the equipment.

If the performance is scheduled as the opening of an event, the set-up of the rear projection screen, side-screen masking and projector can be in place before the doors open to guests, and removed quickly after the performance.

If the performance is scheduled in the middle or at the end of the event, the set-up can be moved onto the main stage at an appropriate time.

Below, in Figure 3, the main stage without the *Umbra: Shadow Dance* set-up is depicted on the left, and the same main stage converted into the performance stage is shown on the right.

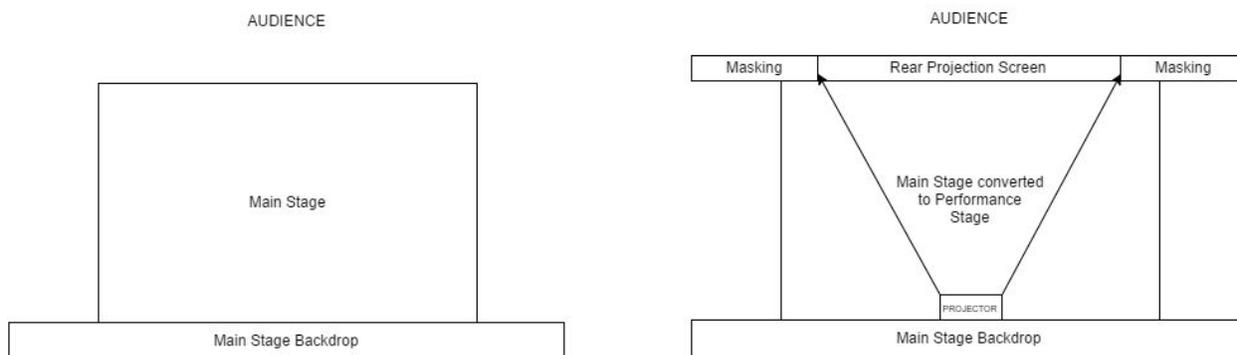


Figure 3: Diagram depicting the Main Stage Conversion set-up for *Umbra: Shadow Dance* Performance

Lastly, the third option for event venues is to have completely separate stages for the main event's proceedings, and for the performance. The diagram of this **Separate Stage** option can be seen below in Figure 4:

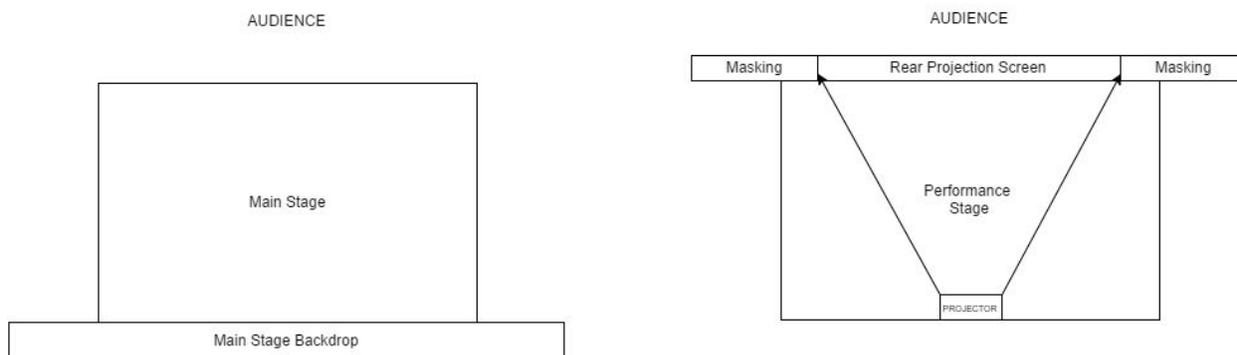


Figure 4: Diagram depicting the Separate Stage set-up for *Umbra: Shadow Dance* Performance

4.2. Stage Dimensions

The dimensions of the stage must be no less than 5m deep and 3m wider than the projection screen.

4.3. Projection Screen

A high quality rear projection screen should be provided as part of the event setup for the performance. Wildfire Holdings Pte Ltd can provide a portable rear projection screen upon request. The portable rear projection screen provided by Wildfire Holdings Pte Ltd is 4m (L) x 3m (H). It comes with a foldable and adjustable self-standing aluminium frame.

The minimum projection screen size is 4m (L) x 3m (H). Performers can work with larger screen sizes as provided by the client on request at time of booking.

Ideal screen dimensions and ratios for specific routines can be found in the following table:

Routine Name	Minimum Screen Dimensions	Screen Ratios
Around The World	4m (L) x 3m (H)	4:3
Journey to the Top	4m (L) x 3m (H) OR 16ft (L) x 9ft (H)	4:3 OR 16:9
CNY in Singapore	4m (L) x 3m (H)	4:3

4.4. Stage Masking

The performances by *Umbra: Shadow Dance* are conducted in the central space of the rear projection screen. When performers are not involved in a particular scene occurring on-screen, they will wait off-screen on the sides of the projection screen. In order to mask the waiting performers from audience view, black drapes must be rigged on either side of

the projection screen. Ideally, the height of the drapes shall match that of the projection screen and be at least 2m wide.

4.5. Projector Requirements

A high quality projector is required for the performance and should be provided as part of the event setup. Typically a projector of minimum 8000 lumens is ideal. The minimum throw distance (distance between the projector and the rear projection screen) is 5m but ideally will be 6-10m. Importantly, the projector must be mounted at stage level.

4.6. Stage Surface

The stage surface on which the performers dance shall be flat, level and clear of any cables required for the venue's technical set up. Stage floor shall be able to withstand weight of all performers and technicians before and during the performance.

4.7. Audio-visual Technology

4.7.1. Video File

A video file supplied by the *Umbra: Shadow Dance* technicians will serve as both the lighting and the music for the performance simultaneously. This video can either be played by the AV crew at the console independently, or the *Umbra: Shadow Dance* team themselves backstage, in which case, the necessary audio cables shall be provided for them.

4.7.2. Monitors

No less than two monitors, synced with the front of house speakers playing the act's track, shall be placed on stage left and stage right for the performers during the performance.

4.8. Placement of Technicians During Performance

All *Umbra: Shadow Dance* technicians shall have a clear line of sight of the stage from their stations placed near the stage.

4.9. Lighting Requirements

4.9.1. Lighting

All lighting (excluding EXIT signs and other emergency lights) shall be switched off just prior to the performance and shall remain off until all performers have exited the stage or performance area. This includes:

- House Lighting
- Stage Lighting
- Backdrop & Podium lighting
- Table Lighting & Candles

4.9.2. Windows

Should the performance be conducted during daytime hours, all venue windows must be covered or blacked out for the duration of the performance.

4.9.3. Doors

All doors leading to external rooms, corridors or kitchens must be kept closed for the duration of the performance. Banquet staff should be notified of this requirement prior to the performance.

5. Scheduling

5.1. Standard Event Day Schedule

5.1.1. Technical Rehearsal

A full technical dress rehearsal (2 hours of minimum length) shall be scheduled into the event program prior to the performance. This technical dress rehearsal shall include all lighting, audio and stage specifications as previously stated within this technical rider. All other event technical set-up must be in place and switched on as it will be at the time of the performance. This technical rehearsal will be conducted by the *Umbral: Shadow Dance* stage manager and the performers. This rehearsal will consist of marking the performers' specific stage positions and will require constant playing and pausing of the show's video file.

5.1.2. *Standby Notice*

Once the event has commenced, all *Umбра: Shadow Dance* performers and technicians will wait backstage or in the dressing room. Event organisers, stage crew or the client themselves must ensure that the performers and technicians are given no less than 10 minutes notice prior to the commencement of the performance onstage, giving them enough time to assume their positions.

5.1.3. *Pre-Performance Announcement*

Prior to the performance, it is strongly recommended that the emcee announces the following notices (or appropriate variations):

- A) "All flash photography and unauthorised videography of the *Umбра: Shadow Dance* performances are strictly forbidden."
- B) Sufficient warning to guests and hotel staff of the lighting blackout that is to occur in the venue for the performance

5.2. **Event Delay**

5.2.1. *Penalty Rates*

In the event of a scheduling delay of the performance exceeding 1 hour past the agreed performance time, the client will be subject to a penalty fee of \$100 per performer and crew per hour or part thereof.

5.2.2. *Performer Availability*

In the event of a scheduling delay of the performance exceeding 1 hour *Umбра: Shadow Dance* performer numbers may need to be amended due to performer availability at no penalty to Wildfire Holdings Pte Ltd. Penalty rates stipulated in 5.2.1. will apply for all remaining performers and crew.

5.3. **Additional Rehearsal or Client Viewing**

All rehearsals (excluding the on-site technical rehearsal) by the *Umбра: Shadow Dance* crew are conducted privately. Should the client require additional viewings either prior to or on the event date, additional charges will apply. These conditions may vary according to the client's specifications and shall be discussed with Wildfire Holdings Pte Ltd with reasonable notice.

6. Video and Photo Footage

6.1. Video Footage

Any professional video recordings of the *Umbra: Shadow Dance* performance(s) shall be copied and sent to the Wildfire Holdings Pte Ltd Stage Manager in digital format within seven business days of the close of the event.

6.2. Photo Footage

Any professional photo footage of the *Umbra: Shadow Dance* performance(s) shall be copied and sent to the Wildfire Holdings Pte Ltd Stage Manager in digital format within seven business days of the close of the event.

7. Licenses and Permits

Clients shall be responsible for obtaining all required licenses, permits, or other approval required from any union, governmental authority, performing rights society or venue owner with respect to *Umbra: Shadow Dance* performances.